



Therapist Professional Advisory Committee

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Committee Members

CAPT John Figarola	HRSA	jfigarola@hrsa.gov	225-756-3744
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CDR Harvey Ball	DHS	Harvey.ball@dhs.gov	202-254-6970
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LCDR Christopher Barrett	OPHS	Christopher.barrett@tchealth.org	240-453-8279
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LCDR Jodi Tanzillo	IHS	Jodi.tanzillo@ihs.gov	928-674-7223
LT Jennifer Bebo	IHS	jcbebo@cnhsa.com	580-286-2600

Field Representatives

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Field Rep Coordinator			
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LCDR Doug Fiorentino	Multi-Agency	douglas.fiorentino@fda.hhs.gov	(781) 596-7896

THERAPIST PROFESSIONAL ADVISORY COMMITTEE MEETING AGENDA

15 OCT 2010

1200 EDT

Call in: 1-866-705-8612 Passcode: 9396977

I.	CALL TO ORDER	CDR Schroeder	1200-1205
II.	REVIEW AND ADOPTION OF AGENDA	CDR Schroeder	
III.	CHIEF PROFESSIONAL OFFICER	CAPT Siegel	1205-1215
IV.	NEW BUSINESS		
	OFRD Liaison	CDR Waterman	1215-1245
	Journal Club	LT Estevez	1245-1255
V.	OLD BUSINESS		
	Familiarization of New Roster	LCDR Armentano	1255-1305
VI.	REPORTS		
	A. TPAC CHAIR	CDR Schroeder	1305-1310
	B. ADMINISTRATION COMM. CHAIR	LCDR Barrett	1310-1315
	C. INFO MANAGEMENT CHAIR	LCDR Tanzillo	1315-1320
	D. READINESS COMMITTEE CHAIR	CDR Byrne	1320-1325
	E. STRATEGIC PLANNING AND DEVELOPMENT COMMITTEE	CDR McMillan	1325-1330
	F. PROF DEVELOPMENT CHAIR	CDR Lief	1330-1335
VII.	OPEN FORUM FOR DISCUSSION	TPAC CATEGORY	1335
VIII.	ADJOURN		

Therapist Professional Advisory Committee Meeting Minutes

Date: 15 October 2010 Time: 12:00-1350 EDT Location: Teleconference

I. **Call to Order: 12:00 PM EDT**

<u>Members</u>	<u>Title/Proxy</u>	<u>Agency</u>
CDR John Figarola		HRSA
CDR Damien Avery		BOP
CDR Harvey Ball	Barrett	OS
CDR Andra Battocchio		IHS
CDR David Byrne		CDC
CDR Laura M. Grogan		DoD
CDR Fred Lief	Schroeder	IHS
CDR Henry McMillan		DoD
CDR Thomas Schroeder		DoD
CDR Ron West		IHS
LCDR Christopher Barrett		IHS
LCDR Brian Elza		CMS
LCDR Jessica Feda		BOP
LCDR Mary Glenshaw		CDC
LCDR Monique Howard		CMS
LCDR Jodi Tanzillo		IHS
LT Jennifer Bebo		IHS

Ex-Officio Member:

CAPT Karen Siegel/CPO	AHRQ
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<u>Guests</u>	<u>Agency</u>
CAPT Jean Bradley	BOP
CDR Mercedes Benitez-McCrary	CMS
CDR Sue Newman	USDA
CDR Tarri Randall	IHS
CDR Dan Weaver	IHS
LCDR Matt Armentano	IHS
LCDR Eric Bradford	BOP
LCDR Alex Brenner	BOP
LCDR Kit Burnham	BOP
LCDR Doug Henry	BOP
LCDR Michael Rinaldi	IHS
LCDR Delana Westman-Berry	IHS
LCDR Anne Whitis	IHS
LCDR Lori Wiggins	FDA
LT Carlos Estevez	BOP
LT Joe Otto	DoD

II. Review and Adoption of Meeting Agenda:

CDR Schroeder moved to adopt the agenda and the motion, CDR Grogan approved and it was seconded CDR Avery. Agenda Approved. August meeting minutes approval was put on hold to allow for ample time for the Voting Members to approve. LCDR Barrett was delayed in sending out the approval for the meeting minutes due to the fact he recently transferred to IHS in Tuba City, AZ. The meeting minutes will be approved and sent out next week.

III. CPO Report- CAPT Siegel

- Updates from meetings with OSG: The management review of the corps has been completed and submitted to OMB. It includes 46 recommendations, the details of which have not yet been released to the corps. The most substantial recommendation is to combine OCCO and OCCFM into one structure under OSG, hopefully by spring 2011. This is something the corps has wanted since the old DCP was broken up many years ago.
- Call to Active Duty: There is still no word on when the pause in calls to active duty will be lifted. However, many of the items that need to be accomplished before the pause can be lifted have been completed, so we are getting closer. On a recent call with the ASH and SG they made it clear that they and Department leadership are supportive of Corps and don't want it to go away. I know this has been going on since the end of March and it is challenging especially for those who are in isolated hardship areas and are short staffed. Thank you all for your leadership during this time.
- COERs: Annual COERs are due to the rater next Wednesday October 20, to the reviewing official by November 3rd. The process must be completed by December 15. OPF gets closed out by December 31 if you are up for promotion next year. There is some conflicting information about COERs on the website and I apologize for that. Please seek specific guidance from your Agency and follow their guidelines if there is a conflict, since the agency determines your COER scores.
- Promotions: Eligibility for temporary promotions for 2011 has been listed in the secure area of the CCMIS website. Permanent promotions for 2010 have not been released, so OCCO is delayed in determining eligibility for permanent promotions in 2011.
- .
- OCCO released the score sheets for both the temporary and permanent promotions reviews, even though the permanent list has not been released yet. The scores are in your individual OPFs.

- **Billets:** There are 116 category specific billets. Only 101 have been reviewed by supervisors and 63 have been reviewed by rating officials. The same officials who are responsible for reviewing the COERs are reviewing Billets. After every category-specific billet is finished they will come to us as a category for review for consistency. Therapists in multi-disciplinary billets will be completed after category specific billets are completed for all categories. This will probably happen in early 2011.
- **Readiness:** The final numbers for the June readiness check were never provided because of delays in processing immunizations in MAB and the promise that no officer will be penalized as a result. OFRD is trying again to deliver final numbers for September. Don't forget after October 1 you will need to get your flu shot. Use the fax cover sheet for MAB to submit your immunizations. The advantage of using these forms is it helps OFRD with tracking documentation. If you are having trouble locating your old vaccinations, in many cases you can get a titer done. If negative, OFRD is working with officers on temporary waivers if needed.
- **Assimilation:** There have been some rumors circulating that an officer who is eligible for assimilation still needs to submit an application for assimilation, but this is in conflict with the Affordable Care Act. If you are an officer at a point in your career where assimilation is important and you have concerns about this rumor, please check with the assimilation coordinator directly.
- I would like to take a moment to recognize the passing of CAPT William Cox. He was recognized in both the COA Frontline and Bulletin. CAPT Cox was the Chief Professional Officer in 1979 and served for 32 years in many different agencies in the Public Health Service. I will send a letter of condolence to his next of kin on behalf of the category.

IV. New Business

OFRD Liaison – CDR Sean David-Waterman

- **OSG**
 - In short order, the OSG is expecting the release of Commissioned Corps Management Review and Organization
 - SG is expected to name the new Deputy Surgeon General and Chief of Staff very soon
 - The OSG continues to work hard to address the issues that will allow the OMB to lift the pause
 - The SG will soon name 2 new Executive Assistants to fill the recently vacated aid-de-camp positions previously held by LTJG Bowen and LCDR Bonome
- **OFRD**
 - ***OFRD-Training***

- **Officer Basic Course (OBC)** – OBC-38 Begins Sunday, 10-October and concludes with Graduation Friday, 22-October. If you are in the DC area and available, please attend the graduation held at the Gaithersburg Holiday Inn, 2 Montgomery Village Avenue, Gaithersburg, MD 20879.
 - **Provisional OBC (POBC)** – POBC was designed to provide training for officers who took BOTC or IOTC and have never attended an OBC. The first iteration of POBC was successfully navigated by 18 officers and POBC-0002 will begin 25-October. 25 officers have enrolled which meets the maximum number of enrollees. For additional information please contact LCDR Dean Trombley at lhemingway@bop.gov of OCCO-COTA. Please see page 3, **APPENDIX A.**
 - **Integrated Training Summit (ITS)** – The 2011 Integrated Training Summit will be held at the Gaylord Texan in Dallas in May 2011. Pre-conference workshops occur 1-2 May, and the conference runs from 3-5 May. Interested parties will want to contact CDR Patrick Denis. Please see page 4, **APPENDIX B.**
 - **OFRD BLS Instructor Cadre** – OFRD is actively recruiting highly motivated officers who wish to teach BLS to the colleagues attending OBC or their co-workers. All those interested should contact LT Olin Bakke at olin.bakke@hhs.gov.
- **Responder e-Learn Learning Management System (LMS) v2.0** – OFRD has recently released a demo-version of the Responder e-Learn LMS. If you are interested in providing feedback, please contact OFRD-Training@hhs.gov. Beta testing will continue through November 2010 and the initial core version will be released in December.
- **Public Health/ Medical Missions – Domestic**
 - **Deepwater Horizon Oil Spill Response** – Concluded.
 - **Haiti Services Access Mission** – Concluded.
 - **IHS Mental Health Mission** – OFRF currently has officers from MHT#3 deployed in response to two suicide clusters and this evolution is expected to continue through the first week of November.
 - **Hurricanes vs. Wildfires** – OFRF is transitioning from Hurricane Season to Wildfire Season **Public Health/ Medical Missions – Global Operations**
 - **Continuing Promise 2010 (CP10)** – OFRD currently has officers deployed aboard the USS Iwo Jima (LHD 7) in support of Continuing Promise 2010 which conducts direct care and public health missions in

Latin America and the Caribbean. This will be the last rotation of PHS teams and their activities will conclude on or around 9 November.

- **Site Survey Training (Nigeria)** – The site survey training in Nigeria concluded and all officers returned safely. Officers participating were unanimous in their appreciation for this exceptionally unique opportunity.
- **Site Survey Training (Tanzania)** – This event is still in the planning stages but expected to occur. No dates are available for posting yet.
- **Future Training** – Standby for an official solicitation to come from OFRD-Global looking to roster officers for next years Ship-based missions. Additionally, Land-Based missions are being actively planned to include but not limited to Peru (April/May 2011) and Dominican Republic (April/May 2011).

○ **Basic Readiness and FMRB**

- MAB is now the keeper of 5-Year Physical Exams and all immunization data following a massive data migration.
- OFRD works closely with MAB to complete this data migration and verify that no officer will be disadvantaged if their immunization information results in them being listed as Not Qualified as of 30-September.
- Please use the OFRD website to view the latest Readiness Guides in order to view your Projected Status on Direct Access. You will also find other helpful links.
- Please send all readiness related questions to OFRD@hhs.gov.
- **Field Medical Readiness Badge Update (FMRB):** OFRD will conduct a preliminary FMRB report and forward names of all eligible officers to OCCO-Awards effective immediately. OFRD will continue to monitor those eligible for the FMRB throughout October as new readiness information becomes available.
- **Finally:** If you have questions about your Readiness Status, please visit your Direct Access profile and view your Projected Status as of 1-October.

Journal Club – LT Estevez

- LT Estevez reminded the category on the mission of the Education Subcommittee
- The mission of the Education Subcommittee is to identify and coordinate educational opportunities that promote evidence based practices as well as to provide clinical information, and updates in order to enhance the

overall medical mission of the U.S Public Health Service Therapist Officer. If interested in joining our subcommittee please contact LT Estevez. Also LT Estevez encouraged all officers to send any CATs(critically appraised topics) , research involvement, or any clinical presentations to LT Estevez for posting on the Advanced Therapists Webpage cestevez@bop.gov

- Lastly, LT Estevez announced the Ed Subcommittee latest project, the new TPAC Journal Club. A quarterly educational forum, consisting of 2 volunteer therapist officers, discussing their literature research findings in order to answer their posed clinical question(s). This new educational endeavor will encourage evidence based practices by allowing officers to remain current on the literature, apply this knowledge in the clinic, improve patient outcomes, and also foster camaraderie as we hear and learn from our bright fellow officers.
- LT Estevez, asked for the category's support by marking their calendars and attending the subcommittee's first presentation. LT Estevez reiterated the fact the program would not be a success without the category's support. CAPT Siegel commended the effort and announced she will be attending the event.
- DATE: 12/10/10 TIME: 12ET/11CT

PRESENTERS: LCDR Jessica Feda and CDR Julie Van Leuven
TOPIC: Posterior Tibialis Tendon Dysfunction **QUESTION (s):**
 1) What is the effect of bracing on PTTD
 2) What is the effect of exercise on PTTD
PHONE: 1-866-705-8612 **PSWD:** 9396977

V. Old Business

Roster Familiarization – LCDR Armentano

- Changes to the format
 - Physical address, email address and phone number has been moved to the end of the roster
 - Additional columns of information has been added (additional degree and specialty columns have been added
 - Standardized data in several columns (ex: Rank, Discipline, etc)
 - Organization of columns and standardization of specific data allows for use of Autofiltering capability
- Examples of autofiltering capability:
 - Search for individual person
 - Search for groups of people (example: agency filter – BOP or IHS)
 - Combination Search (examples: Audiologists in IHS)

- Use of portal for management of roster and other tasks; training for this on 21 Oct and 17 Nov. Any TPAC voting/members, committee or subcommittee chairs that did not receive an invitation please let me know via email at matthew-armentano@cherokee.org

VI. Reports

A. TPAC Chair Report – CDR Schroeder

- At the October 14th PAC Chair the topic of immunizations was discussed. Please use the form fax document to update your immunizations. This form is to be sent in one time and make sure you receive your confirmation receipt. You can then follow up with one e-mail about a week later.
- Also at the PAC Chair meeting we discussed preconference seminars for upcoming COA meeting. There is still time to submit any suggestions for these seminars. Please keep topics in line with the general theme. The theme is: Public Health Leadership The Key to a Healthier Nation.
- Officer Basic Courses: Toward the conclusion of the courses there will be an open house. It has been suggested that each category send officers to the open house to represent and answer questions about their category. The next course is November 11th.
- The presentations from 2010 conference are now posted on COA website for your viewing.
- We have now entered a time of an active political campaign season. Please review the rules and regulations of what we as officers can and cannot do on the CCMIS website.
- CAPT Gaustad wanted me to mention that he was invited to put a proposal together for the APTA Combined Meeting for Physical Therapy in Disaster Situations. He would like for any officer who wants to share their experiences with him to contact him at scott.gaustad@ihs.gov.
- At the August 12th PAC Chair meeting CDR Pryor reported on the recruitment process. He outlined a three tiered recruitment program to take effect. Tier 1 would be the recruitment mission for the entire Corps – It would include Officers who have time in their schedule to devote eight to ten hours per month for 3 years. At the end of month Recruitment Committee will have a call go out for each of the five regions. Tier 2 is category specific: It would be up to each PAC how they would want to set it up. Tier 3 would include friends of the Corps, i.e. anyone who is not active duty.

B. Administration Committee (Attachment A) – LCDR Barrett

- CDR Schroeder has initiated a PAC Chairs PAC Task Force for Model Charter Review.
- CDR West has reviewed some of the Committee SOPs and has five individuals who volunteered for the Charter and Policies and Procedure Subcommittee.

C. Professional Development Committee (Attachment B) – CDR Lief

- CDR Lief was not present at the TPAC Meeting

D. Information Management Committee (Attachment C) – LCDR Tanzillo

- Work continues on the Portal Policy and Procedure; there is a draft P&P posted on the Portal.
- The Portal Archive function is advancing and the membership is being populated to include the Therapist Category members to view the archived TPAC Meeting Minutes and the Category Roster.
- CAPT O'Neill-Manrique and LCDR Michael Rinaldi continue to work in conjunction to provide updates to the TPAC Website. The recurring limitation is HHS firewall that prevents direct viewing access to the server by anyone that is currently stationed in BOP, DoD, and IHS 638 sites.
- A discussion was started about eliminating the Retired Therapist Representative Position. It was determined that this discussion would continue at a later date.

E. Strategic Planning and Development Committee (Attachment D) – CDR McMillan

- The members of the Strategic Planning and Development Committee met in September 2010 to discuss the operational goals for 2010-2012. The need to consolidate and implement a few changes to the overall organizational structure was identified and presented to the committee members.
- Currently, the committee is composed of 6 subcommittees, 3 of which have not been very active during my term. These subcommittees include CoStep, Appointment Standards, and I H S Scholarship. As part of an overall plan to revitalize the committee, it was determined that the committee would be functionally improved by simplifying to 3 subcommittees: Strategic Growth, Recruitment and Retention.
- Strategic Growth would have an Appointment Standards Lead, Recruitment would have Associate Recruiter Leads(2), a Vacancy/Applicant List Lead, and a Academic Lead, and the Retention Subcommittee would remain the same. The Academic Lead would be

responsible for development of university contacts, enhancing the CoStep program and identifying scholarship opportunities for the Therapist Category.

- Overall, each area will continue to exist, but they will be consolidated and areas of future Corps concern are introduced and will require development to support the overall mission of the Therapist Category and the Commissioned Corps. The Strategic Planning and Development Committee Operational Goals are documented and are available for purview prior to a decision on the identified changes.

F. Readiness Committee (Attachment E) – CDR Byrne

- CDR Byrne defers to his report.

VIII. Open Forum for Discussion

- Nothing to report at this time.

Next TPAC meeting: October 15, 2010 - 1200 EDT

Call in number: 1-866-705-8612, code 9396977

Respectfully Submitted: LCDR Christopher Barrett, TPAC Executive Secretary

Concur: CDR Thomas Schroeder, TPAC Chair

Concur: CAPT Karen Siegel, CPO Therapist Category

USPHS Therapist Category Website:

<http://www.usphs.gov/corpslinks/therapist%2Dcurrent/tpac.htm> Join the Therapist Category
LISTSERV at https://list.nih.gov/archives/usphs_therapist.html

Attachment A**MEMORANDUM**

TO: CDR Tom Schroeder, TPAC CHAIR

FROM: LCDR Chris Barrett, Administration Committee Chair

DATE: 10/15/10

RE:

Administration Committee Report

October 2010

Finance Subcommittee Report, CDR Fred Lief, Chair

Nothing new to report at this time.

Member Elections Task Force:

Call for Therapist PAC Membership Nominations

Nothing new to report at this time.

Attachment B

DATE: November 12, 2010

TO: CDR Tom Schroeder, TPAC Chair
LT Chris Barrett, TPAC Executive Secretary

FROM: CDR Fred Lief, Professional Development Committee Chair

SUBJECT: Professional Development Committee Report
Therapist Professional Advisory Committee:

The following are the submitted reports from the PDF Subcommittee Chairs.

Awards Subcommittee:

Chair: CDR Ramon Ector

Members: CAPT Scott Gaustad, CAPT Lois Goode

The Awards Subcommittee has introduced a new award: the "Therapist Deployment Award", given in recognition of Therapist officers that made a significant contribution on a deployment.

Education Subcommittee:

Chair: LT Carlos Estevez

Members: LCDR Alex Brenner, LCDR Chrissy Eaker, LCDR Brian Elza, LCDR Jessica Feda, LCDR Jeff Lawrence, CDR Henry McMillan, LCDR Scott Mitchell, LCDR Jeff Richardson, LCDR Felipe Zamarron, LT Chris Barrett, LT Dean Trombley

Nothing new to report at this time. The next scheduled meeting will be in December.

Mentoring Subcommittee:

Chair: CAPT Eric D. Payne

Members: LCDR Alex Brenner

Nothing new to report at this time.

Promotion Preparation Committee:

Chair: CDR Tarri Randall

Members: CAPT Nancy Balash, CDR Mercedes Benitez-McCrary, CDR Michelle Jordan Garner, CDR Ron West, LCDR Kristian Burnham, LCDR Monique Howard

The Promotion Preparation completed the review process for the 2011 eOPF documents (CV summary/CV). The group modified the instructions posted on the TPAC web page to clarify that the CV summary is the first 1-2 pages of the CV and not a separate document. Modifications to the template align with the 2011 Promotion Benchmarks established by the CPO's and PAC chairs. The documents were submitted for posting to the TPAC web page on September 20, 2010 and should be accessible shortly.

Retirement Recognition Subcommittee:

Chair: LCDR Dawn Dineyazhe

Members: CAPT Lois Goode, CDR Sue Newman, CDR Ron West, LCDR Damien Avery, LCDR Bridgette Seago, LT Jennifer Bebo

LCDR Dineyazhe assumed position of Subcommittee Chair from LCDR Brenner on 9-13-10

She will be participating in a teleconference call on 9-9-10 with the Category Day Planning Committee.

LCDR Dineyazhe will be obtaining PHS flags and clocks from Cindy Carter. COF will have limited funding for retired CO's next year.

Attachment C

Date: 12 October 2010

To: CDR Thomas Schroeder, TPAC Chair
LCDR Christopher Barrett, TPAC Secretary

From: LCDR Jodi Tanzillo, TPAC Information Management Committee Chair

Re: TPAC INFORMATION MANAGEMENT COMMITTEE REPORT
October 2010

I. DISCIPLINE LIASIONS –

CDR David Byrne – Audiology

No report at this time.

CAPT Rebecca Parks – Occupational Therapy

No report at this time.

CAPT Michael Smith – Physical Therapy

The National Capital Area Therapists (NCA) is meeting on Thursday, Oct 28th at 1430 hrs. There were very few minutes from the July 22nd meeting. Of note, Maj Currier advertised a “Beyond Bands” course taken place at Malcolm Grow Medical Center, Andrews Air Force Base 2010 Oct 7, 0800-1630 hrs.

Ms. Beth Solomon – Speech Language Pathology

No report at this time.

II. FIELD REPRESENTATIVES REPORT/ CATEGORY ROSTER SUBCOMMITTEE: LCDR Matt Armentano, Field Representative Coordinator

A. Congratulations:

BOP East: Nothing to report

BOP West:

LCDR Jill Tillman, USMCFP Springfield, completed her DPT.

LCDR Mike McCain, USMCFP Springfield, completed his Geriatric Certification and received a USPHS Outstanding Service Medal.

FMC Carswell:

LCDR Tracy Gualandi completed her DPT.

IHS AZ: Nothing to report

IHS Multi-Site: Nothing to report

IHS AK:

Russell Huckert, PT at Yukon Kuskokwim Health Corporation (Bethel) passed his McKenzie MDT certification exam.

IHS NW:

LT Leslie Lessert is a new PHS officer in Belcourt, ND; she was working there as a civilian.

LCDR Dan Smith, Couer D'Alene Tribe Physical Therapy, received the Commendation Medal.

IHS NM: No report submitted by Field Rep

CMHS: No report submitted by Field Rep

NIH: Nothing to report

Multi-Agency:

LT Francine Barnett, OCCO, received her Masters of Science degree in Health Care Administration.

B. News from the Field

BOP East:

After years of waiting, the low security institution at FCC Butner will finally have a small rehab clinic to provide rehabilitation to post operative patients. Prior to this the therapists worked out of exam rooms in the outpatient area.

BOP West:

CAPT Jean Bradley, LCDR Tracy Gualandi, LCDR Richard Brantley, LT Carlos Estevez all of FMC Carswell attended the BOP PT/OT Conference in Norman, OK 23-27 Aug 2010.

LCDR Brantley, FMC Carswell, served as a clinical instructor for a student from Washington University (St. Louis, MO) from 12 Jul – 17 Sep 10.

IHS AZ: Nothing to report

IHS Multi-Site:

LCDR(s) Jennifer Bebo, Choctaw-Idabell service unit, is transferring to Cherokee Nation Three Rivers Clinic in Muskogee, OK- start date 12/2/10.

The Clinton Service Unit will soon be advertising for a PTA opening.

Cherokee Indian Hospital Authority (Cherokee, NC) has 1 PT and 1 PTA position open, duties will be Home Health and in-pt/out-pt float.

IHS AK:

SEARHC PT clinic in Juneau is adding new position for staff PT, currently recruiting

IHS NW: Nothing to report

IHS NM: No report submitted by Field Rep

CMHS: No report submitted by Field Rep

NIH: Nothing to report

Multi-Agency: Nothing to report

C. Welcome/Farewell To:

BOP East:

LCDR Fred Lief's last day at FMC Lexington was September 24th. He transferred to the IHS and took a job in Anchorage, Alaska for an Indian Home Health Agency. We wish him the best of luck!

LT Alice Hopper left FCC Butner for the IHS.

FCC Butner welcomes LTJG Clara Stevens as a staff physical therapist.

BOP West: Nothing to report

IHS AZ:

Chinle Hospital welcomes LT Alice Hopper as a staff physical therapist from FCC Butner.

Fort Defiance Hospital welcomes Ms. Molly Rutledge, Speech-Language Pathologist, and Ms. Robbie Whitehair, Physical Therapist.

Tuba City welcomes, LCDR Christopher Barrett, PT.

Whiteriver Service Unit bids a fond farewell to CAPT (ret.) Lois Goode. CAPT (ret.) Goode retired August 30, 2010 after 20 years of faithful service.

IHS Multi-Site: Nothing to report

IHS AK: Nothing to report

IHS NW:

Kris Kober left the Billings Area for the Oklahoma Area in December 2009. Ruby Osterloh (civilian) has taken her vacant position as of August 2010.

IHS NM: No report submitted by Field Rep

CMHS: No report submitted by Field Rep

NIH: Nothing to report

Multi-Agency:

LCDR Christopher Barrett is no longer working for the Office of the Secretary. He is now working for the Tuba City Regional Health Care Corporation ---Indian Health Service -- effective September 13, 2010.

D. Presentations:

BOP East:

LCDR Stan Bennett and LT TaNesha Nobles, from FCC Butner, presented a case study on a patient with ALS during the 2010 BOP Therapists' Retreat in August in Norman, OK.

LCDR Gwen Hall and LT Stephen Berry, from FCC Butner, did a web based presentation for all BOP therapists on the McKenzie approach and the identification and treatment of an adherent nerve root.

CAPT-select Matt Taylor, from FMC Devens, presented on lower extremity orthotic fabrication for common foot disorders to the physical therapists at the 2010 BOP Therapists' Retreat in Norman, OK.

CAPT-select Matt Taylor, from FMC Devens, CDR Karen Kilman, from FCC Tucson, and LCDR BJ Saunders, from FCC Terre Haute, presented on the implications for custom vs pre-fabricated foot orthotics for diabetic foot disorders and plantar fasciitis at the 2010 BOP Therapists' Retreat in Norman, OK.

LCDR Scott Labrecque, from FMC Devens, and LCDR Christina Eaker, from FMC Rochester, presented a case study on a patient with Parsonage Turner Syndrome during the 2010 BOP Therapists' Retreat in Norman, OK.

BOP West: Nothing to report

IHS AZ:

Tami Bonebrake, PT at Whiteriver service unit, presented an educational seminar on Vestibular diagnosis and rehab to the physician staff at Whiteriver.

IHS Multi-Site: Nothing to report

IHS AK: Nothing to report

IHS NW: Nothing to report

IHS NM: No report submitted by Field Rep

CMHS: No report submitted by Field Rep

NIH:

The following therapist category members provided presentations as follows:

Willie Ching

2/19/2010 Co-presenter. Platform Presentation: "Neuro-Oncology for the Physical Therapist: Rehabilitation Considerations in Adults with Primary and Metastatic Central Nervous System Malignancies" at APTA CSM 2010, San Diego, CA.

Ellen Levy

5/12/10 Poster presentation. Morehead-Gee A, Pfalzer L, Stout N, **Levy E.** Racial Disparities in Physical and Functional Domains in Women with Early Breast Cancer. Spring Research Festival.

Melissa Luhmann

2/19/2010 Co-presenter. Platform Presentation: "Neuro-Oncology for the Physical Therapist: Rehabilitation Considerations in Adults with Primary and Metastatic Central Nervous System Malignancies", APTA CSM 2010, San Diego, CA.

Holly Cintas

4/8/10 Invited Presentation. **Cintas H**, Chien F, Paul S. Spine-specific Exercise for Scoliosis in Individuals with Osteogenesis Imperfecta, Invited Presentation, Osteogenesis Imperfecta Foundation Scientific Meeting, Chicago IL.

CAPT Michael Smith

2/20/2010 Co-Presented. Patient/Client-Centered Assessment to Improve Clinical Outcomes. Committee on Cultural Competence. APTA, Combined Sections Meeting, San Diego, CA

Multi-Agency:

CDR Mercedes Benitez-McCrary, currently working at CMS, has 2 research papers accepted for presentation and publication: ASHA 2010 "Dysphagia Concepts: Responding to the Needs of Disaster Evacuees" and "Health Literacy and healthcare communication skills of African American adults across the lifetime" This paper is scheduled for publication in the Journal of Medical Speech-Language Pathology.

OFRD will have Executive Team Commanders training on Sept 27-29 where CDR Mercedes Benitez-McCrary will also present some assessment strategies.

E. Publications:

BOP East: Nothing to report

BOP West: Nothing to report
IHS AZ: Nothing to report
IHS Multi-Site: Nothing to report
IHS AK: Nothing to report
IHS NW: Nothing to report
IHS NM: No report submitted by Field Rep
CMHS: No report submitted by Field Rep

NIH:

Cintas H, Parks R, Sonies B, Gerber L, Validation of the Completed Brief Assessment of Motor Function (BAMF): Reliability and Validity of Five Motor Scales, Pediatric Physical Therapy 2010; 22:109-110. **Abstract: Research**

Morehead-Gee A, Pfalzer L, Stout N, **Levy E.** Racial Disparities in Physical and Functional Domains in Women with Early Breast Cancer. **Abstract: Research: Poster** presentation, Spring Research Festival, NIH, May 12, 2010.

Drinkard B, Keyser R, Paul S, Arena R, Plehn J, Yanovski J, Di Prospero N. *Exercise Capacity and Idebenone Intervention in Children and Adolescents with Friedreich's Ataxia.* Arch Phys Med Rehabil. 2010 Jul;91(7):1044-50.

Verma S, Green-Golan L, VanRyzin C, **Drinkard B,** Mehta SP, Weise M, Eisenhofer G, Merke DP. [Adrenomedullary function in patients with nonclassic congenital adrenal hyperplasia.](#) Horm Metab Res. 2010 Jul;42(8):607-12. **Paper:Research**

Multi-Agency: Nothing to report

F. Deployments :

BOP East: Nothing to report
BOP West: Nothing to report
IHS AZ: Nothing to report
IHS Multi-Site: Nothing to report
IHS AK: Nothing to report
IHS NW: Nothing to report
IHS NM: No report submitted by Field Rep
CMHS: No report submitted by Field Rep
NIH: Nothing to report
Multi-Agency: Nothing to report

G. Current Research:

BOP East: Nothing to report
BOP West: Nothing to report
IHS AZ: Nothing to report

IHS Multi-Site: Nothing to report
IHS AK: Nothing to report
IHS NW: Nothing to report
IHS NM: No report submitted by Field Rep.
CMHS: No report submitted by Field Rep.
NIH: Nothing to report
Multi-Agency: Nothing to report

H. Future Agenda Items for TPAC to Consider: None

III. CATEGORY HISTORIAN: CDR Alicia Hoard

No report at this time.

IV. JUNIOR OFFICER ADVISORY GROUP (JOAG) REPRESENTATIVE: LCDR Jessica Feda

No report at this time.

V. COMMISSIONED OFFICERS ASSOCIATION BOARD REPRESENTATIVE: CAPT Rita Shapiro

A Commissioned Corps Management Review was conducted by OPM and the COA's views on that management review are now posted on the COA website at: <http://www.coausphs.org/> under the title:

“COA Provides an Independent Assessment of Corps Management Review to OMB”

Please visit the site to review the documents.

There is still no word from HHS on lifting the freeze on new hires or the Individual Ready Reserves.

VII.

VI. RETIRED THERAPIST REPRESENTATIVES: CAPT (Ret) Leo LaBranche & CDR (Ret) Selden Wasson

No report at this time.

VII. INACTIVE RESERVE THERAPIST REPRESENTATIVE: LCDR Christa Themann

No report at this time.

VIII. WEB PAGE SUBCOMMITTEE: CDR Kathleen O'Neill-Manrique, Web Master

Work continues on the Portal Policy and Procedure; there is a draft P&P posted on the Portal as follows:

Archive Usage

1. TPAC Meeting Minutes
2. TPAC Field Reports
3. TPAC Roster
4. Archive of the TPAC website
5. Archive of Task Force documents

Collaborative Usage

1. TPAC Committees, sub committees, and Therapist Category Operating Divisions (BOP, I.H.S, DOD, CMS, HRSA, etc) shall request use of the Portal for collaborative purposes.

Portal Subcommittee Responsibilities/Policies

1. Portal subcommittee members will maintain a tracking sheet of all work requested; creation of archive project/folders, collaborative archive/folders, as well as all scheduled training offered.
2. Portal Subcommittee members shall create folders/projects for committee, sub committee, and Category operating divisions for archiving documents.
3. Coordination of training for Therapist Category and TPAC members will be coordinated through a Portal sub committee member- and maintained on the tracking document. All members using the portal will be encouraged to receive training on use of the portal by Pedro Catacora or his designee.
4. Users of the portal will be assisted and supervised by a member of the portal subcommittee. Supervision will consist of oversight of portal usage, appropriateness of portal use for example- moderators are acting on requests to approve, disprove documents for their project/folder members

The Portal Archive function is advancing and the membership is being populated to include the Therapist Category members to view the archived TPAC Meeting Minutes and the Category Roster.

CAPT O'Neill-Manrique and LCDR Michael Rinaldi continue to work in conjunction to provide updates to the TPAC Website. The recurring limitation is HHS firewall that prevents direct viewing access to the server by anyone that is currently stationed in BOP, DoD, and IHS 638 sites.

IX. MISCELLANEOUS INFORMATION & UPDATES: None

Information Management Committee Report respectfully submitted by:

***Jodi Tanzillo, OT
LCDR, USPHS
Information Management Committee Chair
2009-2012 Term***

Attachment D

From: CDR Henry McMillan PT, DPT

Chair, Strategic Planning and Development Committee

To: LCDR Christopher Barrett

TPAC Executive Secretary

Subject: Strategic Planning and Development Committee

October 2010 REPORT

The following is the June 2010 Report for the Strategic Planning and Development Committee. There was no activity reported for the Appointment Standards Subcommittee (LCDR Amy Hesselgesser), I H S Scholarship Subcommittee (LCDR Lori Lee, Chair), CoStep Subcommittee (LT Jill Tillman) and the Strategic Growth Subcommittee (LT Joe Otto, Chair), and so please let the records indicate.

The members of the Strategic Planning and Development Committee met in September 2010 to discuss the operational goals for 2010-2012. As the Chair of the Committee, I identified the need to consolidate and implement a few changes to the overall organizational structure and presented these changes to the committee members. Currently, the committee is composed of 6 subcommittees, 3 of which have not been very active during my term. These subcommittees include CoStep, Appointment Standards, and I H S Scholarship. As part of an overall plan to revitalize the committee, I determine that the committee would be functionally improved by simplifying to 3 subcommittees: Strategic Growth, Recruitment and Retention. Strategic Growth would have an Appointment Standards Lead, Recruitment would have Associate Recruiter Leads(2), a Vacancy/Applicant List Lead, and a Academic Lead, and the Retention Subcommittee would remain the same. The Academic Lead would be responsible for development of university contacts, enhancing the CoStep program and identifying scholarship opportunities for the Therapist Category. Overall, each area will continue to exist, but they will be consolidated and areas of future Corps concern are introduced and will require development to support the overall mission of the Therapist Category and the Commissioned Corps. The Strategic Planning and Development Committee Operational Goals are documented and are available for purview prior to a decision on the identified changes.

SUBJ: TPAC RETENTION SUBCOMMITTEE OCTOBER 2010 REPORT

To: CDR Henry McMillan
Chair, Strategic Planning and Development Committee

From: LCDR Monique Howard
Chair, Retention Subcommittee

The Retention Subcommittee met in July and August 2010 to revise/finalize proposed survey questions, to explore optimal web based surveys to host and implement the survey, and to follow-up with contacts to OCCO regarding a means to be better informed and track officers who are in the process of and/or have separated from the Commissioned Corps. The committee plans to delay implementation of the survey until after the 2010 COER and billet transformation processes have been completed. The committee believes that implementing the survey prior to these two events would not allow us to get an accurate reflection of officer satisfaction/dissatisfaction/retention issues surrounding these transformation issues among others.

In the meantime, we plan to distribute the survey to CAPT Siegel, CADR Schroeder, and CDR McMillan for feedback in the near future. The subcommittee plans to continue to meet on a monthly basis.

SUBJ: TPAC RECRUITMENT SUBCOMMITTEE OCTOBER 2010 REPORT

To: CDR Henry McMillan
Chair, Strategic Planning and Development Committee

From: CDR Phil Chorosevic
Chair, Recruitment Subcommittee

**US Public Health Service Rehabilitation Vacancies
October 2010**

Position	Duty Location	POC
Alaska		
Staff PT	Kozebugue, AK	Genevieve Ophiem 907-442-7658

Home Health	Anchorage, AK	Tess Johnson 907-729-5011 tjohnson@scf.cc http://www.scf.cc
Staff PT	Sitka, AK	Alexei Desatoff 907-966-8441 alexeid@searhc.org
Arizona		
2 Staff PT 1 Deputy Chief	Chinle, AZ	Mike Powers 928-674-7223 michael.powers@ihs.gov
SLP	Chinle, AZ	CDR Andra Battocchio 928-674-7223 andra.battocchio@ihs.gov
1 Staff PT Staff OT Audiologist	Ft. Defiance, AZ	CDR Mike Faz 928-729-8805 Mike.faz@ihs.gov
Staff PT PTA	Winslow, AZ	Darlene Harmon 928-289-6179 Darlene.harmon@wihcc.org
Chief PT	Hopi, AZ	Paul Stout 928-737-6131 Paul.stout@ihs.gov
Chief PT Staff PT Staff OT SLP	Tuba City, AZ	Michael Laplante 928-283-1347 Michael.laplante@tchealth.org
Staff PT	San Carlos, AZ	Jeff Richardson 928-475-7369 jeff.richardson@ihs.gov
Staff OT	Sells, AZ Archie Hendricks SNF	Lee Olizky 520-444-4109 lolitzky@toltc.org
Kentucky		
PT Clinical Specialist (O5)	FMC Lexington, KY	LCDR Alex Brenner 859-255-6812 extension 5372 abrenner@bop.gov
Minnesota		
Staff PT	Red Lake, MN	Nicole S. Beaulieu 218-679-3316 nicoleb@paulbunyan.net

Montana		
Staff PT	Crow Agency, MT	Curtis Brien 406-638-3490 Curtis.Brien@ihs.gov
Staff PT	Lamedeer, MT	Jennie Allies 406-477-4400 Jennie.allies@ihs.gov
New Mexico		
Staff PT	Shiprock, NM	CDR Lorrie Murdoch 505-368-7106 Lorrie.murdoch@ihs.gov
Staff OT	Shiprock, NM	CDR Joe Strunce 505-368-7118 joseph.strunce@ihs.gov
3 Staff PT	Gallup, NM	LCDR Dawn Dineyahze 505-722-1503 dawn.dineyahze@ihs.gov
Staff PT	Crownpoint, NM	LCDR Lori Lee 505-786-6291 Lori.lee@ihs.gov
Staff PT	Santa Fe, NM	CDR Martha Duganne 505-946-9335 Marha.duganne@ihs.gov
Staff PT	Zuni, NM	LCDR Ernestine Higdon 505-782-7529 ernestine.higdon@ihs.gov
North Carolina		
Staff PT (O4) or Wound Care Specialist (O5)	FCC Butner Butner, NC	CAPT Eric Payne 919-575-3900 ext. 5390 epayne@bop.gov
Oklahoma		
Chief PT	Lawton, OK	Hickory Starr, CEO 580-354-5100 hickorystarr@ihs.gov
South Dakota		
Staff PT	Sisseton, SD	Dr. Sandeep Patel, Clinical Director 605-698-7606 sandeep.patel@ihs.gov

PTA	Eagle Butte, SD	Denise Kestor denise.kester@ihs.gov
Staff PT	Pine Ridge, SD	Annabelle Black Bear 605-867-3016 Annabelle.Blackbear@ihs.gov
Multi-Site		
RT	IHS sites nationwide	CDR Lorrie Murdoch Lorrie.murdoch@ihs.gov

*For corrections or questions regarding this vacancy list, please contact:
CAPT Jean Bradley (jebradley@bop.gov), BOP/USPHS Rehab Recruiter
CDR Lorrie Murdoch (lorrie.murdoch@ihs.gov), IHS Rehab Recruiter
CDR Alicia Souvignier (alicia.souvignier@amedd.army.mil), USPHS Recruiter*

Related websites:

<http://www.usphs.gov>
<http://www.usajobs.gov>
<http://www.fda.gov>
<http://www.cdc.gov>
<http://www.cms.hhs.gov>
<http://www.hrsa.gov>
<http://www.bop.gov>
<http://www.ihs.gov>

PT- 0633 OT – 0631 SLP – 0665 Aud – 0665 RT-
0651

Please contact me with any questions.

Sincerely,

CDR Henry McMillan PT, DPT
Chair, Strategic Planning and Development Committee

Attachment E

TPAC READINESS COMMITTEE REPORT - October 2010

From: CDR David Byrne, Readiness Committee Chair

To: CDR Tom Schroeder, TPAC Chair
LCDR Christopher Barrett, TPAC Secretary

BASIC READINESS:

The “new” procedure (implemented April 1, 2010) for documenting required immunizations with the Medical Affairs Branch still appears to have caused approximately 24 Therapist officers to be classified as Not Basic Ready as of September 30, 2010. Numerous e-mails with updated instructions have been sent from different sources on how to comply with the new system. It is unknown whether the primary disconnect is within MAB or if individual officers have not followed the new guidelines. The Readiness Committee (OFRD Subcommittee) will be following up on this issue.

As always, the Readiness Committee thanks all officers who routinely maintain Basic Readiness. If you are not Basic Qualified, please start preparing for the December 31 readiness check, particularly if your 5-year medical exam will expire before then. Please contact the OFRD Subcommittee Chair, LCDR Kit Burnham KBurnham@BOP.gov or CDR Byrne Dbyrne@cdc.gov for assistance. We are always happy to help.

HEALTHY LIFESTYLES SUBCOMMITTEE:

Subcommittee Chair LT Scott Labrecque s1labrecque@bop.gov has been coordinating with the Dietitian Category and is working on resuming periodic contributions to the monthly *Fit for Duty...Fit for Life* column in the Commissioned Corps e-Bulletin. The first article - Exercise and Physical Activity Importance - will be in the December 2010 issue, and will act as a foundation to other topics such as Exercise Plan Design, Benefits of Different Exercises, and Non-exercise Activity Thermogenesis.

Respectfully Submitted,

David C. Byrne, MS, CCC-A
CDR, USPHS
NIOSH – Taft Laboratories, Cincinnati, OH
Office: (513) 533-8414
Email: DByrne@cdc.gov

